



The Height of Healthy Design®

MultiTable Keyboard & Mouse Tray

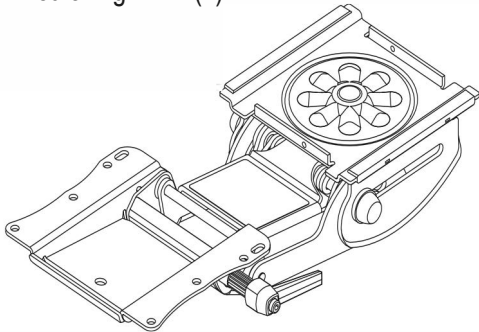
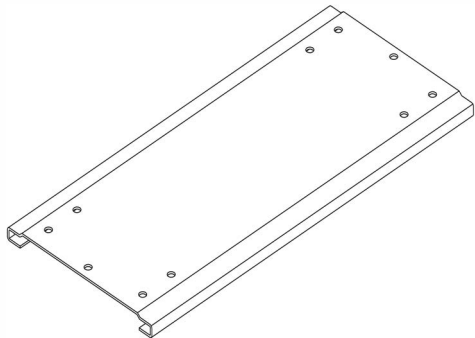
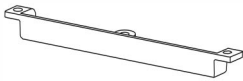
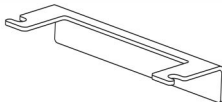

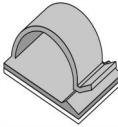



ASSEMBLY INSTRUCTIONS

PLEASE REVIEW these instructions before beginning the installation. Check that all parts needed were provided with your order. Parts are listed on page 2 and 5 of the assembly instructions. Contact MultiTable if any parts are missing. Do not discard the packaging until satisfied that the product operates to your satisfaction.

The Keyboard and Mouse Tray combines an articulating arm with a keyboard platform. In this assembly manual, installation of the two products will be explained in sequence, beginning with the articulating arm.

PARTS PROVIDED

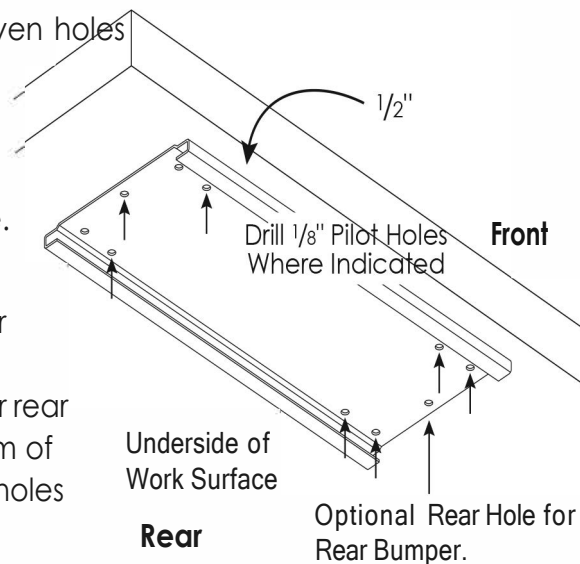
Articulating Arm (1) 		Track (1) 	
Front Stop (1) 	Track Extender (1) 	$\frac{5}{8}$ Wood Screws (20*)  *Includes Extras	Cord Clip (1) 
Rear Bumper* (1)  *Optional	CAUTION: This install requires a power drill. This is not a hand tool install.		
		ADDITIONAL TOOLS REQUIRED <ul style="list-style-type: none">• Drill with 1/8" bit• #2 Phillips bit	

STEP 1: Drill Pilot Holes for Attaching Track

- Position one end of the track $\frac{1}{2}$ " from the front edge of the work surface.
- Drill $\frac{1}{8}$ " pilot holes through the seven holes indicated in the illustration.
 - Drill the holes $\frac{5}{8}$ " deep.

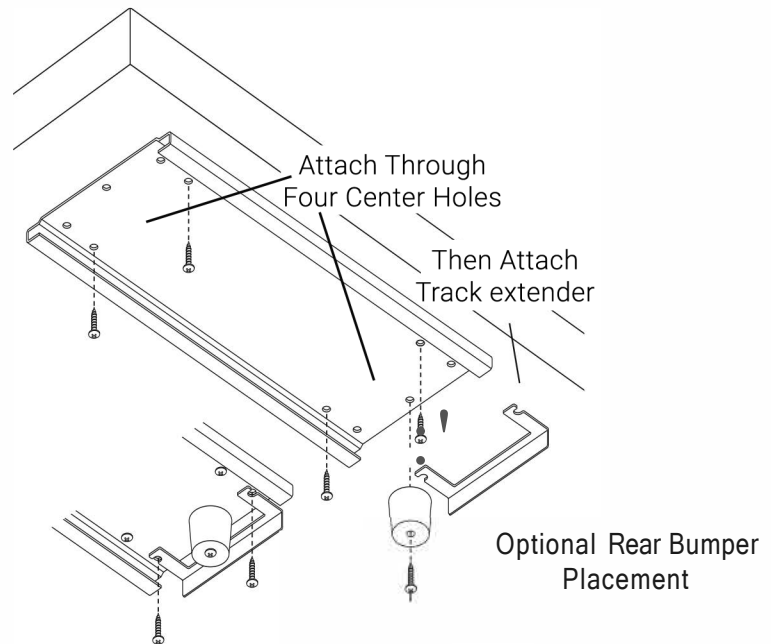
CAUTION: Be careful not to drill through the top of the work surface.

With this short 13" track, the track extender is normally used as the rear stop. If the rear bumper will be used instead, drill a pilot hole in the center rear hole through the track into the bottom of the worksurface and do not drill pilot holes in the two rear side holes.

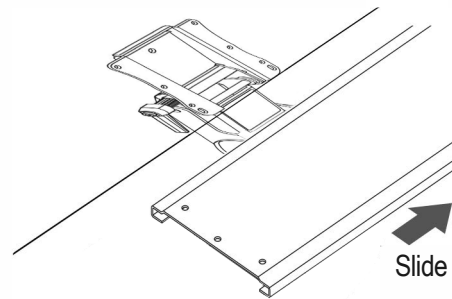


STEP 2: Attach Track

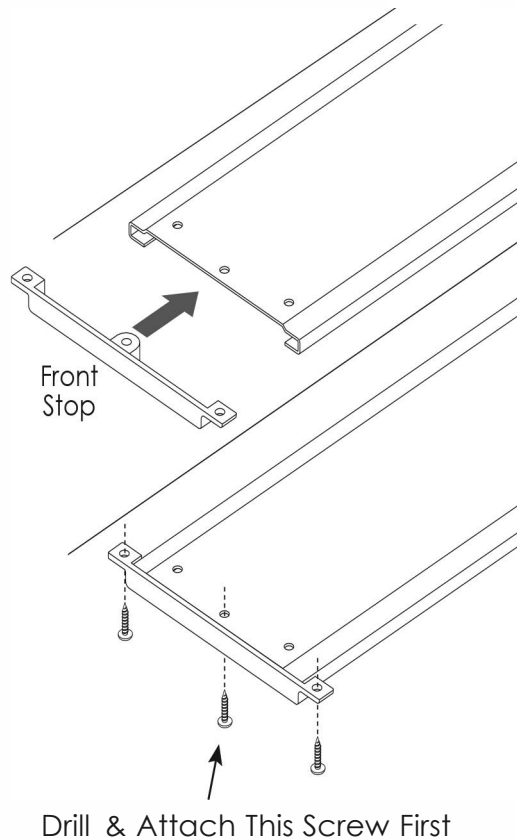
- First attach the track through the four center holes, as shown.
- Then attach the track extender through the two rear holes.
- Do not attach a screw through the front center hole at this time.

**STEP 3: Install Articulating Arm**

- Slide the articulating arm onto the track. Position it back far enough so that you have access to the front center hole on the track.

**STEP 4: Attach Front Stop**

- Position the front stop onto the front of the track and secure it with a screw through the center hole.
- Drill pilot holes for the two side screws and attach the ends of the front stop with two more screws.



STEP 5: OPERATION**To Tilt:**

- Loosen the ratchet handle, adjust the tilt angle, then tighten the handle.

To Telescope:

- Lift the front of the platform and slide it inward to stow or outward to access.

To Raise:

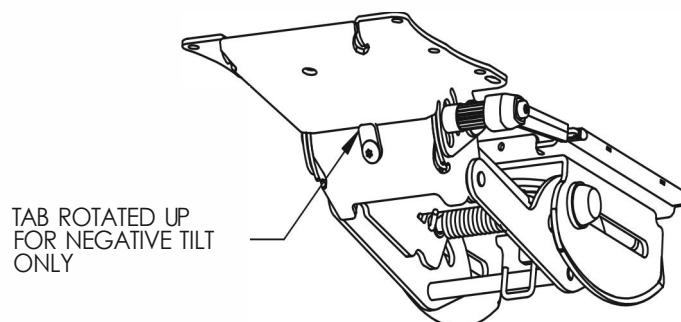
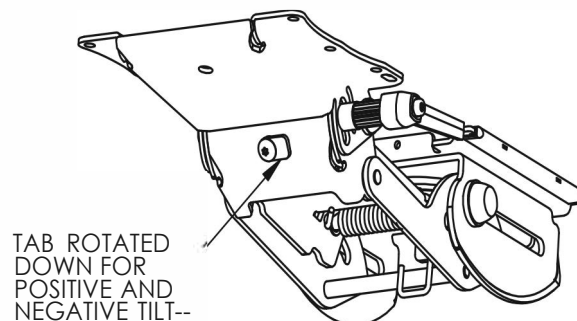
- Grasp both sides of the platform and raise to the desired height.

To Lower:

- Grasp both sides of the platform, tilt up the front, and move down to the desired height.

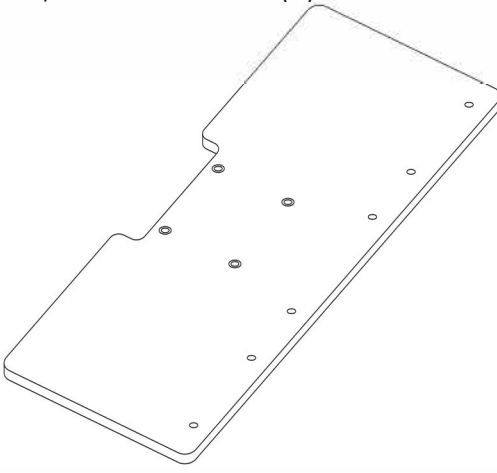
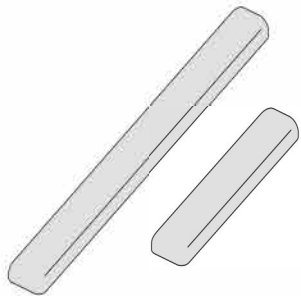



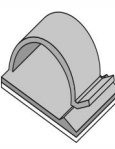
To De-activate Positive Tilt Lock-out:

- Rotate tab ¼ turn to the right. Refer to diagrams below for further explanation:



PLEASE REVIEW these instructions before beginning installation. Check that all parts needed were provided with your order. Contact MultiTable if any parts are missing.

PARTS PROVIDED

<div>Keyboard Platform (1)</div> <div></div>		<div>Palm Rest (2)</div> <div></div> <div>1 for Keying and 1 for Mousing</div>	
<div>Flathead Screw (4)</div> <div></div> <div>#8-32x½</div>	<div>Flange Nut (4)</div> <div></div> <div>#8x32</div>	<div>Panhead Screw (4)</div> <div></div> <div>#8-32x5/8</div>	<div>Cord Clips (2)</div> <div></div>

CAUTION: Hand-tighten screws only. Do **not** use power tools.

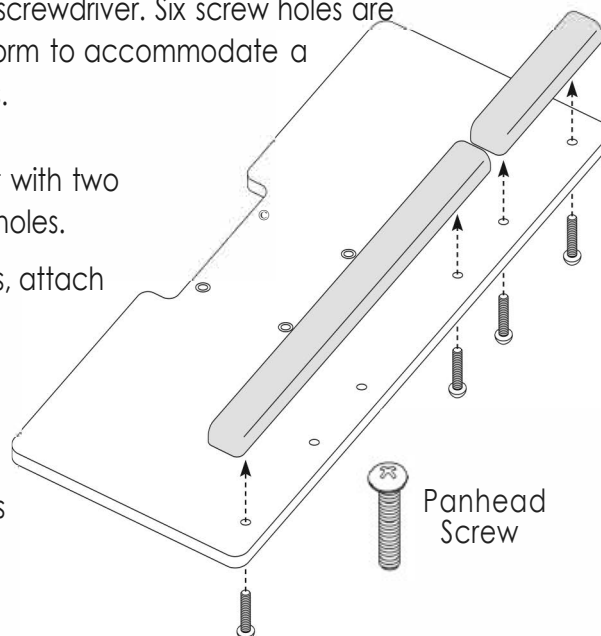
ADDITIONAL TOOLS REQUIRED

- Phillips screwdriver

STEP 5: Attach Palm Rest(s)

- Attach the palm rest(s) to the keyboard platform. Use the #8-32x $\frac{5}{8}$ panhead screws and a Phillips screwdriver. Six screw holes are located in the keyboard platform to accommodate a
- variety of installation possibilities.

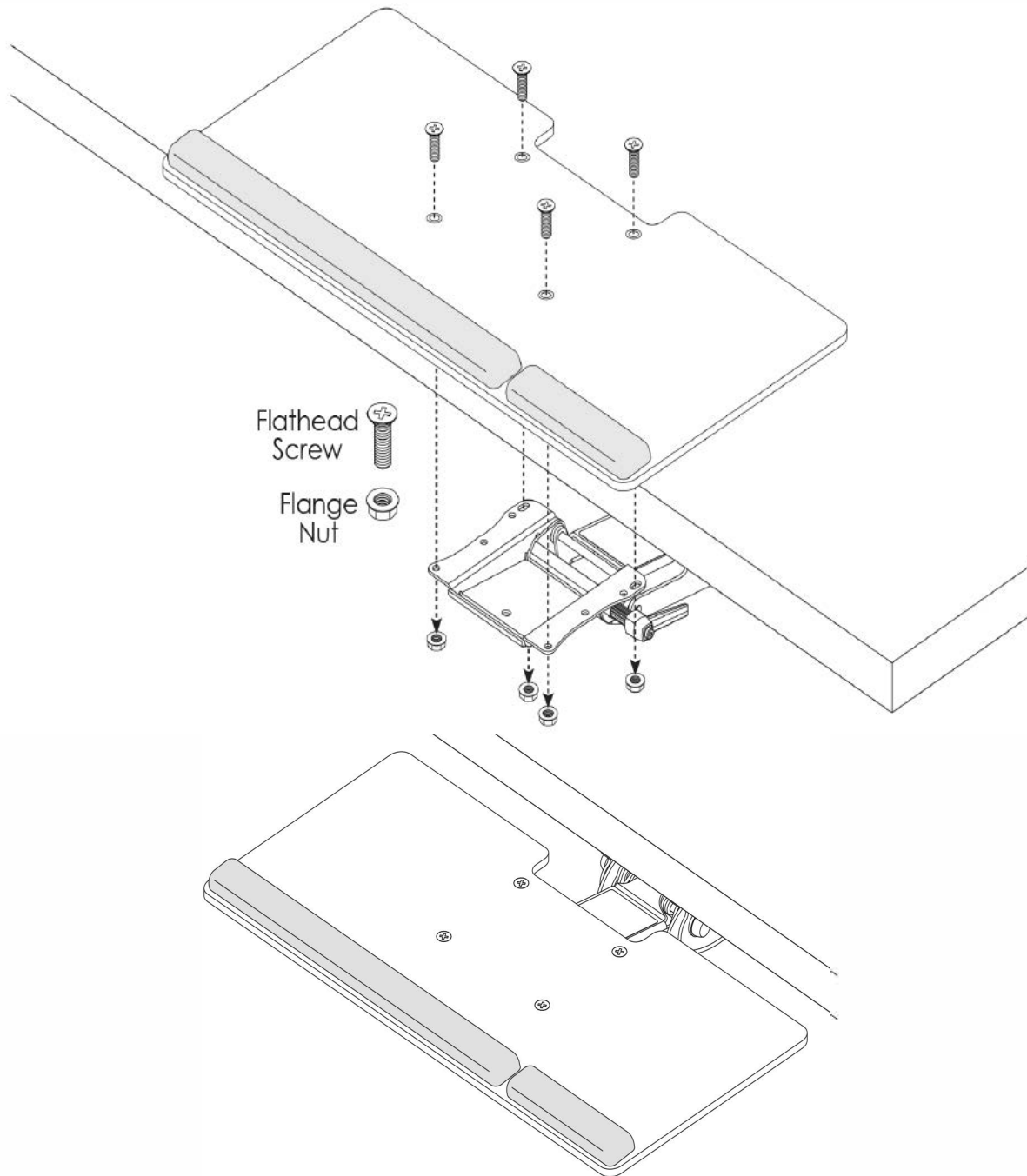
- With one palm rest, attach it with two screws through the two end holes.
- With two separate palm rests, attach each with two screws, as shown.
- The mouse and keyboard palm rests may be attached on either the left or right sides of the keyboard platform.



STEP 6: Attach Keyboard Platform

- Attach the keyboard platform to the keyboard arm and track assembly using the four flathead screws and flange nuts.
- Be sure the flange on the nuts is facing upward.

IMPORTANT: The flange nuts must be fully tightened to ensure the nuts are locked. Use a Phillips screwdriver.



STEP 7: Manage Cables

- Adhere cord clips to the underside of the keyboard platform as needed to organize the keyboard and mouse cables.

OPERATION**To Tilt:**

- Loosen the ratchet handle, adjust the tilt angle, then tighten the handle.

To Telescope:

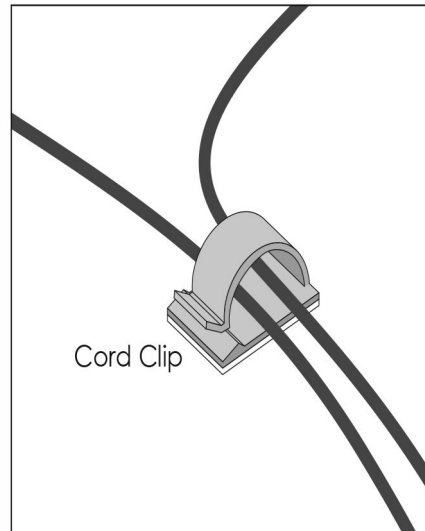
- Lift the front of the platform and slide it inward to stow or outward to access.

To Raise:

- Grasp both sides of the platform and raise to the desired height.

To Lower:

- Grasp both sides of the platform, tilt up the front, and move down to the desired height.





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